

28.11.2023

***Internal Complaints Committee***

**Notice**

All the members of Internal Complaint Committee are requested to attend the meeting on 15<sup>th</sup> December 2023 at 2 pm. All respected members of Internal Complaints Committee (ICC) are requested to be present in the meeting which will be held in the IQAC room.

The agenda of the meeting

- 1) Planning seminars on women empowerment
- 2) Other issues if any

Dr Ishita Samajdar

*Coordinator, ICC.*

Dr Sasabindu Jana

*Principal*

Bidyut Saha Jt *Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Supriya Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

### ***Minutes of Internal Complaints Committee***

The meeting of Internal Complaints Committee was held on 15<sup>th</sup> December 2023 at 2 pm in the IQAC room. The following members were present in the meeting

*Dr Sasabindu Jana, Principal*

*Dr Ishita Samajdar, Coordinator, ICC.*

*Bidyut Saha Jt Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Suprity Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

Chairperson welcomed all the participants.

there was a confirmation of previous meeting minutes, then the members agreed in organizing a programme on women empowerment. Women's empowerment is the process of giving women the power to make strategic life choices and influence social change, it's a fundamental human right.

Women's empowerment and promoting women's rights have emerged as a part of a major global movement and is continuing to break new ground in recent years. The members discussed about the healthy and congenial environment in the campus as there were no complaints on sexual harassment against girls.

As there were no other points the meeting ended at 4.20 pm.

21.02.2024

***Internal Complaints Committee***

**Notice**

All the members of Internal Complaint Committee are requested to attend the meeting on 13<sup>th</sup> March 2024 at 2 pm. All respected members of Internal Complaints Committee (ICC) are requested to be present in the meeting which will be held in the IQAC room.

The agenda of the meeting

- 1) Orientation programme on ICC
- 2) Other issues if any

Dr Ishita Samajdar  
*Coordinator, ICC.*

Dr Sasabindu Jana  
*Principal*

Bidyut Saha Jt *Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Supriya Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

### ***Minutes of Internal Complaints Committee***

The meeting of Internal Complaints Committee was held on 13<sup>th</sup> March 2024 at 2 pm in the IQAC room. The following members were present in the meeting

*Dr Sasabindu Jana, Principal*

*Dr Ishita Samajdar, Coordinator, ICC.*

*Bidyut Saha Jt Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Supriya Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

Chairperson welcomed all the participants.

there was a confirmation of previous meeting minutes, then the members agreed in organizing an orientation programme on Internal Complaints Committee. An Internal Complaints Committee (ICC) is a committee formed in an organization to address sexual harassment and other related issues. The ICC receives and investigates complaints, and makes recommendations for action against the harasser. The ICC also works to promote equality, non-discrimination, and gender sensitivity.

The members discussed about the healthy and congenial environment in the campus as there were no complaints on sexual harassment against girls.

As there were no other points the meeting ended at 4 pm.

29.06.2024

***Internal Complaints Committee***

**Notice**

All the members of Internal Complaints Committee are requested to attend the meeting on 12<sup>th</sup> July 2024 at 2 pm. All respected members of Internal Complaints Committee (ICC) are requested to be present in the meeting which will be held in the IQAC room.

The agenda of the meeting

- 1) Programme on how to use social media safely
- 2) Other issues if any

Dr Ishita Samajdar

*Coordinator, ICC.*

Dr Sasabindu Jana

*Principal*

Bidyut Saha Jt *Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Supriya Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

## ***Minutes of Internal Complaints Committee***

The meeting of Internal Complaints Committee was held on 12<sup>th</sup> July 2024 at 2 pm in the IQAC room. The following members were present in the meeting

*Dr Sasabindu Jana, Principal*

*Dr Ishita Samajdar, Coordinator, ICC.*

*Bidyut Saha Jt Coordinator, ICC*

*Dr Ruksana Irani, Member*

*Supriya Sarkar, Member*

*Dr Arvinda Shaw, Member*

*Raniza Khanam, Member*

*Zakir Hussain, Member*

Chairperson welcomed all the participants.

There was a confirmation of previous meeting minutes, then the members agreed in organizing an programme on how to use social media safely. In today's digital age, social media has become a significant part of our lives. While it offers many benefits, students must navigate these platforms responsibly to ensure their safety and well-being. Social media platforms can be a fun way to connect with friends, share our experiences, and access a wealth of information.

However, they also come with potential risks. Hence, it is crucial to understand the impact they can have on our lives. Cyberbullying, exposure to inappropriate content, and privacy breaches are some of the dangers students may encounter. It can impact our self-esteem and mental health as well. It's essential to be aware of these risks and protect yourself. The members discussed about the healthy and congenial environment in the campus as there were no complaints on sexual harassment against girls.

As there were no other points the meeting ended at 4 pm.